

## **Loughborough Concert Band**

1. **The name** of the band shall be the **Loughborough Concert Band**.
2. **Mission Statement**
  - To develop and maintain the band to concert standards and provide rehearsal facilities whereby individuals can develop their musical skills in a friendly, supportive and enjoyable environment.
3. **Membership**
  - All rules shall be as determined by the management committee and shall be published.
4. **The Management Committee**
  - The following officers shall form the management committee and shall, if necessary, be elected by a ballot of voting members at the Annual General Meeting
  - Chairman
  - Meetings Secretary
  - Treasurer
  - Librarian
  - Membership Secretary
  - Publicity Officer
  - The Management Committee shall ensure that one member is suitably qualified to act as Child Protection Officer.
5. **Duties of the Management committee**
  - Manage the day to day organisation and running of the band in line with members wishes as agreed at general meetings.
  - Comply with all current statutory obligations including child protection.
  - Set members fees and manage the Bands finances ensuring there is no overall deficit.
  - Approve all income and expenditure.
  - Manage the bank account and authorise appropriate signatories.
  - Co-opt other members onto the management committee as necessary and appoint sub-committees.
  - Appoint and dismiss the Musical Director and assistants and agree any associated fees or expenses. The appointment of the Musical Director will be ratified by a General Meeting of all members of the band.
6. **Management Committee Meetings**
  - The management committee shall meet as required.
  - Musical Directors/Assistants will be invited to attend but will not be allowed to vote.
  - A quorum shall be not less than 3 voting members or 50% of voting members whichever is the lower.

## **7. Annual General Meeting**

- An Annual General Meeting shall be held in September giving fourteen days notice.
- The business of the meeting shall be
  - To confirm the minutes of the last AGM
  - To receive the Committee reports on the past year.
  - To receive the Treasurers report and audited statement of accounts.
  - To appoint the management committee for the ensuing year.
  - To transact any other business.
- A quorum for an AGM shall be not less than 8 voting members or 50% of total voting membership whichever is the lower.

## **8. Extraordinary General Meeting**

- The management committee shall have the power to call an Extraordinary General Meeting giving seven days notice.
- Any member may demand an EGM by submitting a request signed by at least seven members of the band to the Management Committee.
- A quorum for an EGM shall be the same as required for an AGM.

## **9. Members under 18**

- Will be encouraged to participate fully in all discussions but will not be allowed to stand for office.

## **10. Finance**

- The accounting year of the band shall end on 31 August.
- Income shall be derived from the members subscriptions and any other acceptable source as agreed by the management committee.
- The annual accounts shall be audited by a non-committee member.

## **11. Alterations to the Constitution and Rules**

- Notice of any proposal to alter the constitution and rules shall be given to the members not less than twenty-eight days before a general meeting. The resolution must be passed by a majority of not less than two thirds of the paid up membership.

## **12. Dissolution**

- A resolution to dissolve the band shall be considered at a general meeting attended by not less than one half of the membership and shall only be carried if supported by a majority of not less than two thirds of the members present and voting at the meeting.
- The band shall not be dissolved so long as there are six full members who are willing to attend regular rehearsals and engagements and are prepared to make every effort to rebuild the band.
- In the event of the band being dissolved the management committee shall arrange for all property and monies belonging to the band to be divided up according to the wishes of members who attend a meeting at the time of dissolution.